



# English Language Training Program

Training is now recognized as one of the most effective investments for the future. **ResModTec** have a variety of courses to provide the right skills to add value to both an individual's career development and a company.

This document explains the objectives, techniques and philosophy of our English Language Training (ELT) Program.

## Why ResModTec?

1. Our Language Intensive Program is designed to help students build or significantly improve their English skills in the shortest time possible. As it is balanced across the key components of language learning, speaking, reading, writing, grammar and listening, it ensures that students are able to communicate effectively.
2. All the courses we offer to the participants focus on improving their confidence and fluency by giving them plenty of opportunity to practice. Practical exercises are used as much as possible, together with a variety of course materials developed by world-wide experts. Our practical, hands-on approach helps participants to use the language from the very first day.
3. We believe that learning is better and more effective when lessons are fun, interesting, interactive and challenging. We have courses to suit all levels from elementary through to advanced.
4. Our instructors have vast experience in teaching English as a second language (ESL) at several countries all over the six continents including South America, North Africa, West and East Europe, South and West Africa, Far East and Middle East. Some of them have been teaching ESL in Iraq for the last three years.
5. Some of our instructors are bilingual (English and Arabic) which would be more useful especially for the beginner students who might need assistance in the early phase of this program.
6. Almost all instructors have taught in the Middle East and are familiar with the culture, meaning that they know how to deal with such students.
7. Our learning environment encourages beginners to use a wide variety of learning materials to make it as interesting as possible for them. All courses are limited to a maximum of 20 students per class and are lead by experienced teachers, which allows for a greater chance for them to practice what they are learning.





## ResModTec Techniques in Teaching English

We encourage our students to use as much English in the classroom as possible, especially through the use of group work, task-based activities and projects that involving the internet and multimedia. Students are actively encouraged to participate in a wide variety of activities, as teachers use the communicative approach in the classroom. This keeps the class fresh and attentive whilst developing key skills. As well as class work, students also use the multimedia lab to practice listening skills and fun activities online. This facility is available for use outside of classroom hours to continue building the necessary skills.

**Benefits** include:

- The experience and knowledge of qualified teachers
- Up to date textbooks and supplementary material
- Activities and project work that integrate internet and multimedia
- Video and Audio materials.

## Before the program

### Placement Test

The International English Language Testing System (IELTS) is considered the best placement tool by which participants can be allocated in the correct level. It is a standardized, multiple-choice test of English language proficiency in listening, reading, speaking and grammar. However, IELTS is used by several international institutes to determine the level of the participants; other organizations ask for using the Cambridge English for Speakers of other languages (ESOL) test. We can use any of these placement tests for the participants.

### Uses:

- Placement in the correct level and therefore use of the right materials
- Progress in an English language training program
- Screening/Qualification of readiness to take the ELT Program
- Graduation exit testing

After the placement test, participants will be advised on the best course for their level based on their score as follows:





<u>Score</u>	<u>Level</u>	<u>Pre-requisite</u>	<u>Books</u>	<u>Period(hrs)</u>	<u>Days</u>
1-25	Basic I	Placement Test	1-6	280	40
26-50	Basic II	Completion of Basic I Level	7-12	280	40
51-60	Intermediate I	Completion of Basic II Level	13-18	210	30
61-70	Intermediate II	Completion of Intermediate I	19-25	210	30
More than 70	Advanced	Completion of Intermediate II	26-36	140	20

## Description of English Language levels

### Basic I Level (Prerequisite: Placement Test)

Those who have had no or very little contact with the English Language but want to take the brave step of learning this powerful international language. We will give participants a good start by teaching them useful general and **Petroleum Industry Related** vocabulary. This level extends for 40 days (280 hrs).

Books to be used in this level are books 1-6. All of them presents basic skills development and includes approximately 900 words including general and Petroleum-related vocabulary and conversational expressions. Each book in the beginner level has a flash card package with approximately 80 flash cards. Essential grammar structures are introduced contextually in dialogs and readings, and drills and exercises provide extended practice. Photos and graphics illustrate teaching points. Numerous conversational strategies and social situations are incorporated into the materials, offering enhanced speaking and listening opportunities, with an emphasis on pair and small group work. Reading strategies are introduced using charts, graphs, grid coordinates and various graphic organizers, as well as simple texts demonstrating authentic language use.



## Objectives:

In this level, students build two of their English language skills- speaking and listening with little practice of reading skills and little grammar. As part of their studies, students:

- learn basic academic speaking and writing skills
- learn petroleum related academic vocabulary
- learn to describe objects and processes
- listen to and talk about general study skills

## Basic II Level (Prerequisite: Placement Test OR completion of Beginner Level)

Those who know some basic English including listening, speaking, little grammar and words but cannot yet communicate many of his/her ideas. Participants will study a range of everyday English social expressions he/she can use for making conversation, shopping, on the telephone, at the airport and operating in an oilfield. A special emphasis will be on the Petroleum industry vocabulary in this level. This level extends for 40 days (280hrs) and books 7-12 will be used.

This will start building the elementary level as a continuation of basic skills development in the areas of listening and speaking and reading. It also contains numerous visuals facilitating the instruction of approximately 900 new words. Each book in this level has a flash card package with approximately 40 flash cards. The function activities are based on social and business interactions such as expressing opinions, requesting and giving instructions, asking for and giving locations and directions and seeking information as well as getting familiar with the HSE vocabulary. Beginning reading skills taught in beginner Level are continued and reinforced throughout this Elementary Level. All English Language skills are integrated to give students opportunities to gain a more holistic understanding of ways in which academic language is used.

## Objectives:

During the module, students:

- develop their basic academic speaking and listening skills
- learn more petroleum -related and general vocabulary and grammar
- develop their capabilities to describe objects and processes
- listen to and read texts related to petroleum industry and others subjects
- listen to and read texts related to health, safety and the environment
- Work in a team to conduct research through internet.



## **Intermediate I Level (Prerequisite: Completion of Module II)**

Participants will already be able to describe simple ideas and things around themselves. Now, they can widen their vocabulary and develop their grammar as well as their writing and reading skills. They will discover everyday English, such as social expressions and describing feelings.

Intermediate Level I extend for 6 weeks (210 hrs) and books 13-18 will be used. It presents higher level skills development in the areas of listening comprehension, speaking, reading and writing. It includes approximately 950 new words, including vocabulary which deals with semi-technical subjects and petroleum themes. New structures are introduced contextually in real-life situations. This level presents and practices the objective structures through readings, dialogs, interactive paradigms and examples, as well as transformation drills, pedagogically sequenced written exercises and fluency practice activities. Some of the topics which give contextual meaning to this level are based on Petroleum themes and social and business interactions, such as seeking and giving information, requesting and granting permission, expressing preferences, providing descriptions and making deductions. Reading skills in Intermediate 1 Level reinforce, expand and extend skills taught in Level Basic II.

### **Objectives:**

In this module, students extend their knowledge of academic English and broaden their reading, writing, listening and speaking skills. Students listen to and read texts pertaining to the oil industry. During this module, students:

- take notes and annotate academic texts
- conduct research on a topic related to the oil industry and HSE
- write about their research findings
- present their research findings orally
- apply leadership and team skills in an authentic situation

## **Intermediate II Level (Prerequisite: Completion of Module Intermediate I)**

Participants in this level will now have confidence to express their self in English but want to make fewer mistakes and possess a wider range of vocabulary. This level will help them to develop their range of everyday English social expressions (informal language) for use when giving opinions, making requests and offers, expressing interest and surprise, and being polite. Attendees will review grammar from previous levels and explore a range of other grammar. They will also develop their understanding of vocabulary by looking at word formation, adjectives, synonyms, idioms, and compound nouns.



## Objectives :

In this module, students demonstrate that they have the English language skills necessary to meet the requirements of their profession. During this module, students:

- listen to, read and summarize academic texts related to alternative sources of energy
- Attend discussions led by instructors relative to their life in the Fields.
- refine their English reading, writing, listening and speaking skills in order to satisfy the requirements of their profession
- develop the skills conducive to achieving a TOEFL score greater than 500

## Customized English Language Courses

**ResModTec** is proud to offer the ability to customize focused courses for Oil and Gas operating companies.

We offer you the opportunity to work with us to establish the focus and goals of a program and choose an appropriate schedule of study. By understanding a company's needs, not only do we determine the level of English required, we also identify the skills gap and provide effective training solutions.

The following is a brief description of four intensive training programs that target specific needs:

### Structure and Speaking 140 hrs (22 days)

This part of the Intensive English course is suitable for students who do not have a requirement for written communication skills, or who have scored significantly lower on the placement test than reading and writing.

This course will ensure that the student understands English grammar and sentence structure which will benefit their spoken English.

### Pronunciation and Conversation 140 hrs (22 days)

This course enables participants to develop skills to understand and communicate more clearly in English. It covers rhythm, intonation, vowel and consonant sounds and how to use sounds as grammar clues.

Activity based, students will take part in conversation and dialogue, role plays, discussion and debate, all with an emphasis on pronunciation.

Business Communication Skills 140 hrs (22 days)

Clients consider our Business Communication course to be effective and results orientated. These can be tailored to a company's requirements and linked to an individual's needs. This not only guarantees a worthwhile investment, but the skills developed also provide participants with a competitive edge to ensure successful business communications take place.



**ResModtec**

In creating specialized courses to combining general English study with business communication skills, students learn vocabulary and expressions, read and discuss materials relevant to their occupation, and engage in role-plays that simulate real world professional encounters.

### **Corresponding in English 140 hrs (22 days)**

Corresponding in English is designed to give professional people, from secretaries to managers, the skills necessary to write correspondence in English. A component of this course is writing using the computer. The course is suitable for learners at the lower-intermediate and intermediate levels. It follows the communicative approach to learning where the participants and the teacher make learning a co-operative effort.

The course covers the various forms of correspondence (business letters, emails, memos) and focuses on the mechanics of business language, format and structure. At the end of this course the participants should be familiar with the requirements of various types of office correspondence. They should understand and apply the principles behind clear, coherent written communication as a way to improve job performance and efficiency.

